

EMAIL LIST

If you don't already receive our emails and want to, please email kspain@watervliethousing.org with your name and apartment number to be added to our list.

We will be able to send you important information about work being done around the sites, community events, and any policy changes being made at the Watervliet Housing Authority. Please be sure the office has all of your contact information up to date in our system including a working phone number, email address, and current license plate number. We **need** to be able to contact you efficiently.

WATERLIET HOUSING AUTHORITY
 EXECUTIVE DIRECTOR, MATTHEW ETHIER
 (518) 273-4717
 2400 2ND AVENUE, WATERLIET, NY
 WWW.WATERLIETHOUSING.ORG

APRIL 2022

SUN	MON	TUE	WED	THU	FRI	SAT
					1 APRIL FOOLS DAY	2
3	4	5	6	7 LAST DAY RENT IS DUE	8	9
10	11	12	13	14	15 GOOD FRIDAY INCOME TAX DAY	16
17 EASTER SUNDAY	18	19	20	21	22 GISH INSPECTIONS EARTH DAY	23
24	25 WHA BOARD MEETING	26	27	28	29	30

APRIL SHOWERS BRING MAY FLOWERS

With rain comes the growth of grass, gardens, and trees. If you are planning on planting flowers, now is a good time to purchase them in anticipation of spring! Please remember that if you plant flowers, they must be taken care of. If they're not cared, maintenance will remove them and you could be charged. We would love to see them, but it is vital that they are properly cared for.

LAST DAY TO PAY RENT

Please be advised, late fees for rent payments are being billed again. The last day to pay your rent without being charged a late fee is Friday April, 7th. If you pay after this date, you will be charged a late fee (5% of your rent).

E-FILE YOUR INCOME TAXES FOR FREE

The NYS Department of Taxation and Finance released ways to file your income tax return for free! If your 2020 income is \$72,000 or less you can use one of the following to e-file: IRS Free File Program (delivered by TurboTax), OLT, Tax Act, or Tax-Slayer. The link below will provide you with further information regarding the eligibility requirements for each software provider. ***If you do not meet the criteria for the software provider you choose, the software provider may charge you a fee. Please read the qualifying criteria carefully before you get started.**

<https://www.tax.ny.gov/pit/efile/default.htm>.

GISH INSPECTIONS

GISH annual inspections will be held on April 23rd beginning at 10 AM. Please make sure ALL items are removed from the window area. Remove all items off the top of your stove and off the burners. You do not need to be home for the inspection. All staff entering your apartment will be wearing masks and will maintain proper social distancing practices.

MARY'S CORNER

Mary's Corner is a part of The Ministry of Association of Ladies of Charity Diocese of Albany, serving families with children ages 0-4. Some of the items Mary's Corner provides include wipes, bottles, blankets, diapers/pull ups, food, and more. Contact Mary for more information at (518)273-4717 x300.

PET POLICY

Don't forget that **ALL** pets must be registered with the WHA. Pets must be spayed or neutered, up-to-date on their shots (*rabies and distemper*), and dogs are required to be registered with the City of Watervliet. You can register your dog at the City Clerk's Office at City Hall (*2 Fifteenth Street*). All paperwork with updated shot records and licenses must be submitted to the Housing Office. **Failure to keep your pets vaccinations current and/or failure to provide the appropriate documentation could result in a 30 Day Notice to Vacate.** If you have any questions, or to submit paperwork, contact Kylea at the WHA Office. **Be advised that failure to properly care for your pet is considered a violation of the pet policy and could also result in a 30 Day Notice to Vacate.**

CHILDREN AT PLAY

Your children are your responsibility. We offer limited playground equipment due to the close proximity of the many well-equipped city parks. All children should be supervised by a parent or older member of the family at all times. **Parents are held responsible for the actions of their children and will be charged for any destruction of property.** Parking lots are not playgrounds! Your children should not be riding bikes or playing ball in any designated parking areas.

REPORT INCOME CHANGES

It is your responsibility to report income changes within your household. If you are no longer working, receive an increase in pay, are receiving unemployment, or you are now employed, you are required to notify the WHA Office. Failure to report any changes in household income could result in money owed to the WHA and could lead to possible eviction.

GARBAGE

Despite our best efforts, we have noticed that there is still an issue with littering around the sites and garbage not being taken out on schedule. Failure to take out your garbage for pickup will result in a fee for maintenance removing the trash. In addition, failure to bring your trash can back behind your apartment after pickup will result in a fee. Littering and leaving cans around is unsightly. While WHA Staff works hard to make this a clean and enjoyable place to live, we rely on help from the tenants to assist in our mission.

WORK ORDER CHARGES

Just as a reminder, you will be billed for repairs other than normal wear and tear. This amount will include labor fees. If you have any questions on any maintenance bill, please contact Kylea.

HAPPY EASTER



FROM THE WHA!



LIKE US ON FACEBOOK!
@WATERVLIEH HOUSING AUTHORITY